**III. Budget**  Organization Name/Project \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grants are available for $500 to $2500. You must show a dollar-for-dollar match of your grant request, of which at least 50% must be cash.

See FY19 Guidelines for further information and eligible expenses.

Total Project Expense: $ \_\_\_\_\_\_\_\_\_\_ (Column A subtotal)

Grant Request: $ \_\_\_\_\_\_\_\_\_\_ (Column B subtotal)

**EXPENSES**

  **A B C D E F**

 **Specific Service Total Grant Cash In-Kind Add’l Cash Add’l In-Kind**

 **Expense Funds Match Match Expense Expense**

 **(if applicable) (if applicable)**

Professional Services \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_

Paid and/or donated

\_\_\_\_ hour/s @ $\_\_\_\_/hour

Professional Services \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_

Paid and/or donated\_\_

\_\_\_\_ hour/s @ $\_\_\_\_/hour

Volunteers \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_

\_\_\_\_ hour/s @ $25/hour

Space/Equipment Rental \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_

Paid or donated\_\_

Materials/Supplies \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_

Paid or donated

Other, paid or Donated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_

Other paid or donated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_

SUBTOTALS $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_

TOTAL PROJECT EXPENSE $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NOTE: For each line on this Budget Expense page, column A (Total Cost) must equal the sum of columns B thru F.

 The subtotal for column C (Cash Match) must equal at least 50% of your Grant Request.

The Sub-Totals of column C (Cash Match) + column D (In-Kind Match) must equal the sub-total of column B (Grant Funds). *1 of 2*

**INCOME**

**Specify Source Cash In-Kind**

 **Income Income**

Earned Cash Income: Tickets, $

Admissions, Tuition, Fees, etc.

Contributed Cash Income: $

Donations, Foundation Grants

Government Cash Support: $

Local, State & Federal

Donated Professional Services $

Valued @ $ \_\_\_\_\_/hour

Volunteers $

Valued @ $25/hour

Other Income or Cash on Hand $ $

Cash or In-kind

Other Income or Cash on Hand $ $

Cash or In-kind

**SUB-TOTALS** $ (A)\* $ (B)\*\*

**HM GRANT REQUEST**  $ (C)

**TOTAL PROJECT INCOME** = A + B + C $

*(Must equal TOTAL PROJECT EXPENSE on page 1)*

 \* A must equal at least 50% of HM Grant Request

\*\* B must equal no more than 50% of HM Grant Request

 *2 of 2*